

**Reservations and Payment:**

A deposit of \$400 is required at the time of reservation for Escorted Tours. 30% of the tour is required at the time of reservation for Flexible Independent Travel (FIT). At that moment a signed contract is required to hold your reservation. Final payment of the tour is due 60 days prior to departure. If a payment is made within 21 days prior to departure, a charge for express mailing of the documents will be added to the tour cost, now in the \$30 range. Andiamo accepts payment in the form of check, American Express, Discover, Visa and Master Card. Upon payment of a deposit, tour participant indicates acceptance of the Terms and Conditions.

**Prices:**

Prices are USD based on exchange rates at the time this quote was prepared. We reserve the right to re-invoice at time of final payment based on currency fluctuations. All prices are subject to price increase due to any increase in our costs, such as, but not limited to increases in air, land, fuel cost and currency fluctuations. In case of printing typographical error, computer error, or human billing error, we reserve the right to invoice or re-invoice participants with corrected billing.

**Reservation Changes:**

Due to the expense incurred in making changes, a \$35 fee will be assessed for each change made up to 30 days before departure on deposited bookings. Additional incurred expenses will be charged for each change made less than 30 days before departure. This includes changes made to passenger's name, hotel, and ground transportation.

**Travel Documents:**

United States Citizens require a valid passport. Non-citizens may have other requirements, the responsibility for which rests solely with the traveler.

**Holidays and Changes:**

Andiamo Team, Inc. will make every effort to avoid a change in itinerary, however, during local or national holidays in Italy, certain facilities such as museums, sightseeing Tours, and shopping may be limited. Therefore, we reserve the right, at our discretion, to alter and substitute the itinerary, hotels, sightseeing, banquet locations, or other accommodations.

**Single and Triple Rooms:**

Limited numbers of single rooms are available at the supplemental rate for each Tour. While single rooms provide privacy, they are often smaller than twin bedrooms. Triple rooms are available on some Tours. Triple rooms often provide to the client a folding bed and limited space.

**Baggage:**

Each Tour member is limited to one checked suitcase. Additional baggage will be assessed at Euro 15 per bag. Andiamo Team cannot take responsibility for lost or damaged luggage, travel insurance is highly recommended. All baggage and personal effects are at all times and in all circumstances at passenger risk. If a lost item is returned to the Andiamo office a minimum charge of \$50 USD will be charged.

**Air & Land Packages:**

These packages are based on non-refundable airfares. If flight changes requested after the deposit has been received, or if flights are cancelled after tickets are issued, change fees or airline penalties will be applicable.

Days Prior to Departure	Cancellation Charges
61 or more days	\$250
60 - 31 days	30% of Tour cost
30 - 8 days	60% of Tour cost
7 days before departure	100% of Tour cost

All charges above are per person.

**Escorted Tour Cancellation Policy:**

Andiamo Team, Inc. reserves the right to cancel or re-schedule any Escorted Tour departure in accordance with operating requirements or circumstances beyond its control. If cancellation is made anytime prior to departure of the tour Andiamo Team, Inc. only liability will be to refund to the passenger the amount it has received for the Tour booking.

**Flexible Independent Travel (FIT) Cancellation Policy is: (Unless Otherwise Noted)**

- Booking Fee for Cancelled Services is \$250 per person
- 7 days prior arrival 100% payment
- 15/8 days prior arrival 75% payment
- 24/15 days prior arrival 50% payment
- 29/25 days & more prior arrival \$250 per person
- No refund for no show or trip interruption
- In some cases, specific hotel & car cancellation fees will also be applied.
- Hotels may be substituted with similar category
- Any travel issue that might result in a request for a refund should be immediately brought to the attention of Andiamo so that we can be given the opportunity to address the issue.

**Refunds & Penalties**

Illness or absenteeism: in the advent of your withdrawal from a Tour after commencement for reason of illness, you must obtain a medical certificate of an insurance claim. We regret that no refunds can be made for absences from a Tour, including but not limited to, missed meals or sightseeing. Andiamo Team, Inc. makes no representation or guarantees concerning reimbursements of funds paid by you under any insurance claim.

**Right to Exclude:**

Andiamo Team, Inc. reserves the right, at our discretion, to decline to accept or to require any individual to withdraw from the Tour. Children under six years of age are ineligible. An adult must accompany children under eighteen years of age.

**Disabilities:**

Any disability requiring special attention should be reported to Andiamo Team, Inc. at the time the reservation is made. Andiamo Team, Inc. will make reasonable efforts to accommodate the special needs of disabled tour participants, but it is not responsible in the event it is unable to do so, nor is it responsible for any denial of services by carriers, hotels, restaurants, or other independent suppliers. We regret that we cannot provide individual assistance to a tour member for walking, dining, getting on and off motor coaches and other transportation vehicles, or other personal needs. A qualified companion must accompany travelers who need such assistance. Andiamo Team, Inc. reserves the right to refuse to carry anyone it is felt cannot cope with the requirements of coach Tour travel and who may require services and facilities that Andiamo Team, Inc. cannot guarantee will be available on Tour. Passenger certifies not to have any mental, physical or other condition or disability that would create a hazard for himself/herself or other passengers.

**Responsibility:**

Andiamo Team, Inc. it's and their employees, directors,

agents does not own or operate any entity which is to or does provide goods or services for your trip including lodging facilities, airlines, motor coach or other transportation companies, guide services, local ground operators, organizers of optional excursions, food service providers. All such persons are independent contractors. Andiamo Team, Inc. is not liable for any negligent or willful act or failure to act of any such person or any third party. Tour members are subject to the Terms and Conditions set forth on their airline, rail or cruise line tickets. Such conditions are available upon request. In addition and without limitation, Andiamo Team, Inc. is not responsible for any injury, loss, death, inconvenience, delay or damage to person or property in connection with the provision of any goods or services whether resulting from, but not limited to, acts of God or force majeure, illness, disease, acts of war or civil unrest, insurrection or revolt, animals, strikes or other labor activities, criminal or terrorist activities of any kind, overbooking or downgrading of accommodations, mechanical or other failure or airplanes or other means of transportation, or for any failure of any transportation mechanism to arrive or depart on time. This brochure represents the entire agreement between the passenger and the abovementioned operators. Sometimes a Tour departure may be cancelled for lack of participation. In such a case, the operators' sole responsibility is to provide a refund without any other liability whatsoever. Andiamo Team, Inc. is not responsible for any other travel arrangements affected due to our cancellations. Operator further will have no responsibility for any conjunction tickers, non-refundable or otherwise.

**Travel Protection Plan:**

We recommend that you purchase Travel Protection which is available from Andiamo Team, Inc. or your travel agent directly.

**Notices:**

Any notice required under this agreement shall be in writing and may be delivered in person or by certified mail. If sent by certified mail, the notice should be sent to Andiamo Team, Inc., 614 Delafield Avenue, Staten Island, New York 10310, business address.

**Brochure/Website Disclaimer:**

Andiamo Team is not responsible for any typographical or printing error.

**Entire Agreement:**

This agreement may not be changed except in writing signed by both parties.

**Waivers:**

The failure of either party hereto to enforce at any time any of the provisions or terms of this agreement shall not be construed to be a waiver of such provisions or terms, nor of the right of any party thereafter to enforce such term or provision.

**Severability:**

Should any part of this Agreement be declared invalid, such decision shall not affect the validity of any remaining portion which remaining portion shall remain in force and effect as if this agreement has been executed with the invalid portions eliminated, and it is hereby declared the intention of the parties that they would have executed the remaining portion of this agreement without including any such part, which may for some reason hereafter be declared invalid.

**Governing Laws:**

This agreement shall be governed by and construed in accordance with the laws of the State of New York and the venue for any action will be Richmond County, New York.